

# Heritage Pointe Volunteer Application 2022



Welcome to Heritage Pointe! We look forward to having you as a valuable addition to our community. Please note that the process of becoming an on-site volunteer may take some time, especially during this years COVID-19 crisis, but it will be worth it!

Fill out this form and deliver/email to Shelly Malmon, Director of Marketing and Outreach at [smalmon@HeritagePointe.org](mailto:smalmon@HeritagePointe.org).

Heritage Pointe, 27356 Bellogente, Miission Viejo California 92691  
[www.heritagepointe.org](http://www.heritagepointe.org)

**Name:**

**Home Address:**

**Best Phone Number to Call:**

**Email Address:**

**Birthday (month/day only)**

I wish to donate my services to Heritage Pointe and understand that there is no payment for services rendered under the Heritage Pointe volunteer program.

I understand confidentiality must be maintained concerning Residents and family information. If I do not abide by the Heritage Pointe rules and policies, I will be terminated from the volunteer program and it may result in legal action.

I understand that Heritage Pointe carries liability insurance for any injury occurring to another person I am assisting but that my expenses must be submitted to my insurance carrier.

I agree to the rules and shall work under the direction of the Director of Marketing and Community Outreach for Heritage Pointe.

\_\_\_\_\_  
Printed Name of Volunteer

\_\_\_\_\_  
Signature of Volunteer

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## Regulatory Compliance and Consent to Photograph

I (print name)

acknowledge that I have been appraised of the regulatory guidelines to be a volunteer at Heritage Pointe and in a Retirement Care Facility for the Elderly (RCFE). I agree that I will remain in compliance with the regulations and bring anything to a staff member if I have any concerns or questions.

I further acknowledge that I will read and understand the Legal Issues Associated with Volunteers document in my Volunteer Orientation Manual and will adhere to its restrictions and requirements.

I also give my consent to Heritage Pointe to use photographs or video which may involve me, for the purpose of promoting Heritage Pointe through the news media, social media, or any other type of publication or advertisement.

Volunteer and Date:

Parent/Guardian (if under 18) and Date:

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## Volunteer Confidentiality Statement and Waiver of Liability

I (print name)

release Heritage Pointe from any claims arising out of any personal injuries, damages, and loss that may be sustained by me while participating as a volunteer.

I will uphold the standards and policies of Heritage Pointe.

I will comply with instructions given to me by Heritage Pointe or any staff member in his/her area of responsibility.

I agree to regard all non-public information received in the performance of my volunteer work as confidential.

I will not use or disclose any confidential information belonging or relating to Heritage Pointe including but not limited to, information about Residents, volunteers, staff members, vendors, and Residents' friends and family, unless such disclosure is authorized in writing by Heritage Pointe Management or is required by law or legal process.

Volunteer and Date:

Parent/Guardian (if under 18) and Date:

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## Volunteer Health Record Statement

I (print name)

declare under penalty of perjury that I am in good health, physically and mentally, and am capable of performing assigned tasks as a volunteer at Heritage Pointe. I further declare that I am free of any communicable diseases.

**Volunteer and Date:**

**Parent/Guardian (if under 18) and Date:**

**What days are you available to volunteer? Which activities would you like to help with at Heritage Pointe?**